

BEFORE THE IOWA WORKERS' COMPENSATION COMMISSIONER

IN THE MATTER OF ELECTRONIC  
FILING OF THE CLAIMANT'S  
CONFIDENTIAL INFORMATION  
SHEET, FORM 14-0171, ON THE  
WORKERS' COMPENSATION  
ELECTRONIC SYSTEM (WCES)

ORDER

**FILED**  
JUL 25 2019  
WORKERS' COMPENSATION

1. Effective July 22, 2019, the Iowa Division of Workers' Compensation (DWC) transitioned to mandatory electronic filing (eFiling) on the Workers' Compensation Electronic System (WCES).
2. To implement the transition to eFiling on WCES, the Iowa Workers' Compensation Commissioner made changes to administrative rules in Chapter 876 of the Iowa Administrative Code (IAC).
3. The changes to Chapter 876 of the IAC are in ARC 4472C.<sup>1</sup>
4. The changes to Chapter 876 of the IAC include, but are not limited to, the eFiling on WCES of the claimant's confidential information sheet, Form 14-0171. See 876 IAC 3.1(27).
5. Under Rule 876 IAC 2.9, all rules relating to WCES shall take effect for claims before the agency on July 22, 2019, "or when WCES is available to the public, whichever is later."
6. The eFiling on WCES of the claimant's confidential information sheet, Form 14-0171, is not available to the public.

<sup>1</sup> Online at: <https://www.legis.iowa.gov/docs/publications/aco/06052019/pdf/ruleMaking/4472C.pdf> (last viewed July 25, 2019).

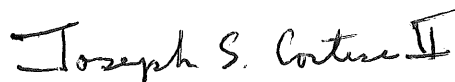
IN THE MATTER OF PAYMENT OF FILING FEES DURING THE TRANSITION TO THE WORKERS'  
COMPENSATION ELECTRONIC SYSTEM (WCES)

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7. Because the eFiling on WCES of the claimant's confidential information sheet, Form 14-0171, is not available to the public, a claimant shall not be required to file this form with the agency. Instead, when a party eFiles a document on WCES, the party shall provide or update, as appropriate, the party's information on WCES as a party/case participant. See Tybera, *WCES Filer Quick Guide*, p. 4;<sup>2</sup> see also Tybera eFiling Video Tutorial, *IDWC Filer Training — Filing New Cases*, at 4:02–11:17 (discussing how to add and change case-participant and attorney information on WCES).<sup>3</sup> This in effect eliminates the need to file the claimant's confidential information sheet, Form 14-0171.

8. This Order applies to all eFilings made on WCES on or after July 22, 2019, and until this Order is rescinded.

Signed and filed this 25th day of July, 2019.



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JOSEPH S. CORTESE II  
WORKERS' COMPENSATION COMMISSIONER

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<sup>2</sup> Online at: [http://www.tybera.com/wp-content/uploads/2019/07/Quick-Guide.FILERS\\_DWC.pdf](http://www.tybera.com/wp-content/uploads/2019/07/Quick-Guide.FILERS_DWC.pdf) (last viewed July 25, 2019).

<sup>3</sup> Online at: <http://www.tybera.com/3-filing-a-new-case/> (last viewed July 25, 2019).