

## Proof of Coverage Compliance Guide-- Iowa

Last Revised: 7/1/09	
NCCI Proof of Coverage Start Date	7/1/09
State Contact Information	<p>Iowa Division of Workers' Compensation 1000 East Grand Avenue Des Moines, IA 50319-0209</p> <p>Contact Name: Janna Martin Tel: 515-281-4177 Fax: 515-281-6501 E-mail: janna.martin@iwd.iowa.gov</p>
How NCCI Provides Data To State	<b><i>POC Online Inquiry</i></b>
Policies—Compliance Requirements	<p>Statute does not mandate time frame.</p> <p>NCCI's recommendation: Due within 30 days after the Policy Effective Date.</p>
Cancellation—Compliance Requirements	<ul style="list-style-type: none"> <li>• All cancellations must be mailed to the employer and are due 30 days prior to the Cancellation Effective Date</li> <li>• Nonpayment cancellations must be mailed to the employer and are due 10 days prior to the Cancellation Effective Date</li> <li>• Notice of intention not to renew must be mailed or delivered at least 30 days prior to the expiration date of the policy.</li> </ul> <p>Iowa is not a continuous-coverage state; Nonrenewal Cancellations are not required.</p>
Reinstatements—Compliance Requirements	<p>Statute does not mandate time frame.</p> <p>NCCI's recommendation: Due within 30 days after the Reinstatement Effective Date.</p>
FEIN—Compliance Requirements	<p>Statute does not mandate time frame.</p> <p>NCCI's recommendation: Required.</p>
Fines—Compliance Requirements	No fines are assessed for late reporting or missing data.
Appeals—Compliance Requirements	No appeals process is in place, as no fines are assessed.